

**JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES
BOARD OF COMMISSIONERS'
MEETING MINUTES**

April 10, 2024

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, April 10, 2024 at 4:30 pm.

The meeting was called to order at 4:30 p.m. by Chairman Demicco with Commissioners James Derusha and Kenneth Comfort and Kenneth Sullivan, Director of Utilities, present. Linda Reagan, recording.

AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MONTHLY MEETING OF MARCH 13, 2024 AND THE SPECIAL MEETING OF APRIL 3, 2024.

Commissioner Derusha made the motion to accept the regular meeting minutes of the March 14, 2024 meeting as presented. Commissioner Comfort seconded. All in favor; **motion carried**. Commissioner Comfort made the motion to accept the special meeting minutes of April 3, 2024 as presented. Commissioner Derusha seconded. All in favor; **motion carried**.

AGENDA ITEM #3 READING OF COMMUNICATIONS.

No communications had been received.

AGENDA ITEM #4 REPORTS OF OTHER COMMISSIONERS

Chairman Demicco stated that he had attended a couple of CMEEC meetings, as well as, the Borough monthly meeting.

AGENDA ITEM # 5 CONTINUATION OF BUY-IN AND TIE-IN FEE DISCUSSION.

This item was tabled with no discussion.

AGENDA ITEM #6 DISCUSS AND TAKE APPROPRIATE ACTION ON BOROUGH ALLOTMENT FOR NEXT FISCAL YEAR.

Director Sullivan explained that last year the allotment of \$110,000.00 was in four installments, July, October, January and April, if funds permit.

Chairman Demicco made the motion to approve the allotment to the Borough as presented, as funds permit. Commissioner Comfort seconded. All in favor; **motion carried**.

AGENDA ITEM #7 DISCUSS AND TAKE APPROPRIATE ACTION ON COSTELLO COMPANY, LLC PROPOSAL FOR ELECTRIC DIVISION AND SEWER DIVISION AUDITING SERVICES.

Director Sullivan detailed the proposal for both electric and sewer noting that there was no increase in fees from last year. The Electric Division fee will be \$9,100.00 and the Sewer Division will be \$7,400.00.

Commissioner Comfort made the motion to approve the proposal as presented. Chairman Demicco seconded. All in favor; **motion carried.**

AGENDA ITEM #8 DISCUSS AND TAKE APPROPRIATE ACTION ON CHARGES – GROUNDWATER IN A SEWER LINE POLICY.

Director Sullivan stated that the policy has been updated to reflect an increase in the quarterly fee from \$150 to \$200.

Chairman Demicco made the motion to approve the updated policy as presented. Commissioner Comfort seconded. All in favor; **motion carried.**

AGENDA ITEM #9 SEWER UPDATE.

Director Sullivan explained that the wastewater treatment plant has resolved the issues relating to the tremendous amount of rainfall that we had last month. The tremendous amount of rainfall we continue to have is still an issue as far as ground water infiltration, however, the operations are back to normal.

AGENDA ITEM #10 ADDRESS PUBLIC CONCERNS.

None at this meeting.

AGENDA ITEM #11 OTHER BUSINESS.

Chairman Demicco announced that he would not be able to attend the January 8, 2025 regular meeting. It was agreed that it would be re-scheduled to January 5, 2025.

With no further business to come before the Board, Chairman Demicco made the motion to adjourn the meeting at 4:47 pm. Commissioner Derusha seconded. All in favor; **motion carried.**

Respectfully submitted by,

Linda Reagan
Acting Secretary to the Board